

SENATOBIA MUNICIPAL SCHOOL DISTRICT

104 McKie Street
Senatobia, MS 38668



Jay Foster
Superintendent of Education

March 19, 2019

Dear Parent or Guardian:

The State of MS requires that residency verification be provided each school year. In order to verify residency for the 2019-2020 year, please bring your residency information to the central office located at 104 McKie Street. We will begin the process on April 1, 2019, and will continue until June 10, 2019. **Students whose residency has not been verified by June 10, 2019, will not be given a schedule or put on a class roster.**

DATE	DAY(S)	TIME	PLACE
April 1 to June 10	Monday - Friday	7:30 a.m. to *4:00 p.m.	Central Office
April 2	Tuesday	7:30 a.m. to 7:00 p.m.	Central Office
April 4	Thursday	7:30 a.m. to 7:00 p.m.	Central Office
May 14	Tuesday	7:30 a.m. to 7:00 p.m.	Central Office
May 16	Thursday	7:30 a.m. to 7:00 p.m.	Central Office

**3:00 on Fridays.*

You will need **all three** documents listed below with a completed residency checklist sheet for each student enrolling. The checklist can be found on the district's webpage or at central office.

- **One mortgage document or current lease with expiration date.**
- **One utility within the last 30 days and must be (water, gas, Entergy, or cable) or the verification receipt for turn-on.**
- **One unexpired car tag receipt with an address matching the first two proofs. No titles.**

All verification for Shared Residency will be done by appointment only.

If you will be doing a shared residency, come by the central office to pick up all necessary documentation. Call Nicole Lenard at 562-4897 to schedule an appointment with me and our district notary. Please have all required documentation upon arrival.

NO RESIDENCY WILL BE DONE ON AUGUST 6TH, 7TH, OR 8TH.

Sincerely,

John David Weeks